

ACCOMMODATION AGREEMENT

THIS LICENCE creates legally binding obligations between the University and the Student and

Access.

- 1.11 You must allow university staff access to your room for the purposes of viewing, inspections, cleaning, and repairs.
- 1.12 Do not let anyone into the accommodation unless they are a resident, a member of staff or a University contractor. All staff and contractors will wear identity badges.

Early termination of contract

- 1.13 The Student must apply in writing to the Accommodation Lead if they wish to be released from their accommodation Licence. The University will only release students from their accommodation Licence if there are, what is considered by the University, exceptional circumstances. After applying in writing, the student will be asked to attend a meeting with the Accommodation Lead to discuss their reasons for requesting to move out. If the request is granted a two-week early termination fee will be applied when the licence ends. If the request is declined, the student has the right to appeal to the Estates and Services Manager.

1.14

2.12 The University reserves the right to ask the Student to empty and vacate their room during a vacation period for essential maintenance work or refurbishment work.

2.13 The University reserves the right, in exceptional circumstances, to relocate the Student to comparable alternative University accommodation.

Portable Appliance Test (PAT)

2.14 The University will test all University owned electrical items annually and any electrical items belonging to the Student, if they are made available to the University at the required time.

Confiscations

2.15 on the prohibited items list.

2.16 The University will give the Student a receipt for items that are removed from rooms. Exceptions being those items considered dangerous; these are immediately disposed of.

Loss/damage

2.17 obligations in this Licence, or through the action of its employees or agents.

Insurance

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- 5.1 Breaches of the house rules will result in referral to the **Student Casework Team** for consideration under the non-

- 5.25 You must comply with the residence Fire Drill evacuation practices, which take place at least twice a year. Failure to comply (leaving the building within 3 minutes of the alarm sounding), is a disciplinary matter. Failure to comply with the Fire Drill evacuation practices will result in referral to the student conduct team for consideration under the non-academic misconduct policy. If you witness a fire in the accommodation, sound the alarm and exit the building in a safe manner. Telephone the emergency services (999) and ask for the fire brigade.
- 5.26 You must not misuse any fire safety equipment. Failure to comply is a disciplinary matter.
- 5.27 Tampering with the fire alarms is a criminal offence. You must not tamper with or cover up the smoke detectors in the accommodation. Further offences may lead to you being asked to leave the accommodation and/or suspension/expulsion from university. You must not move the fire extinguishers from their rightful place. Failure to comply is a disciplinary matter.
- 5.28 Do not prop open fire doors. Do not fix anything onto the fire doors or hang anything from the fire doors; this affects the integrity of the fire door. Failure to comply is a disciplinary matter.
- 5.29 You must not obstruct the fire escape routes.
- 5.30 Candles and other devices producing a naked flame and/or smoke and/or heat are absolutely prohibited in all student rooms and throughout all accommodation blocks. Any such item found in an unlit/unused condition will be immediately removed and destroyed. Any such items having been used/in a lit condition will be immediately removed and destroyed. Flammable materials are not allowed in the accommodation.
- 5.31
and is not permitted in the accommodation.
- 5.32 The University reserves the right to remove on sight any item that could potentially cause harm.
- 5.33 Do not tamper with the electrics, the gas installations, the boilers or the heating settings.
- 5.34 Do not overload the sockets and keep electrical cables tidy so as not to be a trip hazard. The University reserves the right to ask you to have personal electrical items tested.
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