

January 2024

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1. The Executive Group is the senior management group of the University. Its purpose is to support and advise the Vice-Chancellor in the performance of the Vice-Chancellor's duties as the University's Chief Executive Officer.
  2. It has central oversight of the day-to-day business of the University and meets on a regular basis, as determined by the Vice-Chancellor.

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3. The functions and responsibilities of the Executive Group are listed below. These functions and responsibilities may be delegated to sub-groups. The Executive Group supports and advises the Vice-Chancellor by:
    - a) Monitoring the performance of the University against a range of key performance indicators (KPIs) and other contextual information and data, and steers or confirms actions to improve performance.
    - b) Developing, monitoring, and refining the University's strategic approach, including development and implementation of the strategic plan.
    - c) Monitoring income and expenditure against the University budget.
    - d) Reviewing academic and business proposals for new programmes and academic structures.
    - e) Reviewing student recruitment numbers and the viability of existing programmes.
    - f) Monitoring the student experience.
    - g) Monitoring information on partnerships from the Collaborations Dept and Faculties/Schools.
    - h) Conducting an assessment of risk, suggesting appropriate mitigation measures and advising on the risk appetite to manage major threats and new opportunities.
    - i) Reviewing new and revised University governance policies.
    - j) Ensuring that the implementation of the University's strategies and policies is communicated effectively to all within the University.
    - k) Facilitating timely and accurate two-way information flow and advice between Faculties and

Schools, and all support service departments.

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